

REQUEST FOR PROPOSAL

**Project: Blaine County School District No. 61
Hemingway STEAM School Portable Roof Replacement**

GENERAL INFORMATION

PROPOSAL – The Blaine County School District No. 61 (“School District”) is seeking qualified and experienced respondents to submit a written response to this Request for Proposal (“RFP”) for the replacement of asphalt shingles on two portable buildings at the existing Hemingway STEAM School located at 111 8th Street in Ketchum, Idaho (“Project”). This RFP process is intended to solicit binding quotations from qualified candidates who have demonstrated an interest in the Project and are qualified to perform the work.

The Project will comply with all applicable rules, standards and specifications of the State of Idaho and other regulatory agencies. The successful respondent to this RFP must be a registered Public Works contractor in the State of Idaho and must have the demonstrated ability of providing contracting services for a project of this size. The successful respondent must provide evidence of financial stability and capability to fund and/or guarantee all costs associated with this proposal. As much as is practical and to the extent allowed by Idaho law, the School District requests that respondents to this RFP, partner with companies that have significant presence in Blaine County.

OWNER’S PROGRAM INFORMATION – The selected subcontractor will be responsible for meeting with School District staff to resolve any questions regarding the scope of the Project. Underlayment will be Grace Ice and Water Shield unless approved before the bid date. Shingles shall be Malarkey Vista modified asphalt unless approved before the bid date. Coil nails shall be hot-dipped galvanized not EG coated yellow. All metal flashings shall be 24 gauge colored Kynar quality. Two rows of 11-gauge snow clips at 4'oc staggered with #14 screw attachment must be installed.

Provide an add option for ridge turtle vents--material and labor per 1 quantity.

Provide an add option for replacing 5/8" CDX plywood--material and labor per 1-4x8 sheet.

The timeline of roof installation will begin June 20, 2023 and be completed by August 11, 2023.

GENERAL TERMS – This RFP does not commit the School District to enter into an agreement, to pay any costs incurred in the preparation of this proposal or in subsequent negotiations, or to procure or contract for any project.

REVISIONS TO RFP - In the event that it is necessary to revise any part of this RFP, timely addendum will be issued via facsimile or email to those firms that have requested a hard copy of the RFP.

RESERVATIONS OF RIGHTS BY SCHOOL DISTRICT – The issuance of this RFP does not constitute an assurance by the School District that any contract will actually be entered into by School District and School District expressly reserves the right to:

- Waive any immaterial defect or informality in any response or response procedure
- Reject any and all quotations
- Request any additional information and data from any respondent.
- Disqualify any respondent who fails to provide information or data requested herein or who provides inaccurate or misleading information or data.
- Disqualify any respondent on the basis of any real or apparent conflict of interest.
- Disqualify any respondent on the basis of past performance on any other project.

EVALUATION – The School District will evaluate and determine the individual and comparative merits of each of the proposals received. It is the responsibility of the respondent to ensure that the quote complies with this RFP, demonstrates qualifications, and provides the information requested. If the respondent fails to provide any information requested in this RFP, such failure may result in either non-qualification of a particular category of service or rejection of the proposal.

PROPRIETARY MATERIAL – The School District assumes no liability for disclosure of proprietary material submitted by any respondent. Proposal submittals may be considered public documents under applicable state law except portions of the submittals that are otherwise protected under applicable law.

PROJECT SCOPE, BASE TECHNICAL CONCEPT, DELIVERABLES AND SCHEDULE

The roof replacement proposal for Hemingway STEAM School will comply with all applicable rules, standards and specifications of the State of Idaho, specifically Title 67 Chapter 28 and other relevant sections of the Idaho code, as well as regulatory agencies. The basic scope of the Project is set forth in the Owner's program information. To the extent available, the Project performance and technical requirements, conceptual design, specifications, functional and operational elements for the delivery of the completed project are set forth in the Owner's program information.

RESPONSES TO RFP AND EVALUATION CRITERIA

Responses to this RFP shall consist of a price proposal.

The price proposal shall contain cost estimates of all design, engineering, quality control and assurance costs of the proposed Project, including profit, markups, and other fees of the contractor, and shall include the following: (a) Guaranteed Maximum Price for the entire Project. The sealed proposal will be publicly opened on May 1st, 2023 at 2:00 pm at the Blaine County School District, District Office located at 118 W. Bullion St. in Hailey, Idaho with the School Board of Trustees approving the selection at the regular School Board Meeting on May 9th, 2023.

RESPONSE TIME: Responses to this RFP must be received by 2:00 pm May 1st, 2023:

Jim Foudy, Superintendent
Blaine County School District #61
118 W. Bullion St.
Hailey, ID 83333
(208) 578-5000 (Voice)
(208) 578 5110 (Fax)

Contact the following for site visits, information and details:

Shawn Bennion, Director of Buildings and Grounds
Phone: (208) 578-5402
E-mail: sbennion@blaineschools.org

QUESTIONS: Please direct any questions or comments to Shawn Bennion.

EVALUATIONS: The School District will evaluate responses to this RFP that conform to the proposal instructions outlined in this RFP and will select the Contractor which is, in the considered opinion of the School District, the most responsible and responsive low bidder to perform the Project.

BID AGREEMENTS:

By responding to this RFP, each respondent represents that it has:

- A. Examined and carefully studied the Documents, and the other related data identified in the RFQ;
- B. Become familiar with and satisfies all federal, state, and local laws and regulations that may affect cost, progress, or performance of the work;
- C. Obtained and carefully studied (or assumed responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning site conditions which may affect cost, progress, or performance of the work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by respondent, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the documents, and safety precautions and programs incident thereto;
- D. Agreed at the time of submitting its proposal that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of its quotation for performance of the work at the price submitted and within the times and in accordance with the other terms and conditions of these documents;
- E. Become aware of the general nature of the work to be performed by The School District and others at the site that relates to the work as indicated in the proposal documents;
- F. Determine that the proposal documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the work, or that respondent has given The School District written notice of all conflicts, errors, ambiguities, or discrepancies that respondent has discovered in the documents;
- G. Agreed that the submission of its proposal will constitute an incontrovertible representation by respondent that they have complied with every requirement of this part, that without exception the proposal is premised upon performing and furnishing the work required by the documents and applying any specific means, methods, techniques, sequences, and procedures of construction that may be shown or indicated expressly required by the documents;
- H. Obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions at or contiguous to the site which may affect cost, progress, or performance of the work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by respondent, including applying the specific means, methods, techniques, sequences and procedures of construction expressly required by the documents to be employed by respondent, and safety precautions and programs incident thereto;
- I. Represented that this response is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; respondent has not directly or indirectly induced or solicited any other respondent to submit a false or sham proposal; respondent has not solicited or induced any individual or entity to refrain from bidding; and respondent has not sought by collusion to obtain for itself any advantage over any other respondent with The School District;
- J. All removed roofing materials shall be disposed of in a responsible manner and the contractor shall be responsible for dumpster and/or landfill fees;
- K. The School District requires that there shall be no tobacco, alcohol, or firearms on the campus (including parking lots) at any time during construction;

- L. Every contractor shall be responsible for and verify the square footage of the two portable building roofs.
- M. The contractor must show proof of liability insurance and workers comp before starting work.
- N. The roofing contractor must do his own work and not sub out to other roofing subcontractors.

The Project completion date shall be no later than August 11, 2023.